

EXAMINATION AND PROMOTION GUIDELINES (2023-24) FOR CLASSES III TO V

ASSESSMENT OF A STUDENT

Internal/External Assessment	Description	Weightage of Marks
Internal Assessment	Attendance of Student	5
Internal Assessment	Subject Enrichment	5
Internal Assessment	Project Based Activities	5
Internal Assessment	Portfolio	5
Internal Assessment	Multiple Assessments	5
Internal Assessment	Periodic Test / Unit Test	5
Mid Term Exam. & Annual Exam. (External)	These examinations will test achievements of basic learning outcomes , through assessment of core concepts and knowledge from the National & Local Curricula along with the relevant higher order skills and application of knowledge in real life situations, rather than the rote memorization.	Mid Term Exam - 20 Annual Exam- 50
	Total	100

COMPONENTS OF EXAMINATION QUESTION PAPER

Term Exam	Total Marks of Question Paper	Duration	Competency Based Questions in the form of MCQs, Case Based Questions, Source Based Integrated Questions or any other similar types (40%)	Objective Type Questions (20%)	Short Answer/ Long Answer Questions (40%)
Mid Term Exam	50	2:00 Hrs	20	10	20
Annual Exam	50	2:00 Hrs	20	10	20

Note:-

- Academic session for classes III to V will have assessment as Mid Term Examinations (September/ October) & Annual Examinations (February/ March).
- Syllabus of classes III to V will be separate for both the terms. The Question Papers for the Mid Term Examinations will be set out of the Syllabus of the First Term and Annual Examination will be held from the syllabus of the Second Term only.

PARAMETERS OF INTERNAL ASSESSMENT

I. STUDENT'S ATTENDANCE MARKS – 5 MARKS

Attendance Range in Percentage	Marks
96 - 100	5
91 – 95	4
86 – 90	3
81 – 85	2
76 – 80	1
Up to 75	NIL

II. SUBJECT ENRICHMENT – 5 MARKS

Participation in Special Assemblies	Mock Activities like Mock election/ Youth Parliament	Olympiads
Theatre/ Dramatics	Dance/ Drama	Community Service/ Creating Awareness
Debate/ Declamation	Art Exhibition	Poetry Recitation/ Writing
Puppet Story/ Role Play	Quiz	Visual Arts/ Displays
Sketching	Poster Making	Posters
Bulletin Boards/ Presentation	Fun with Science Activities	Any other Activity

III. PROJECT BASED ACTIVITIES– 5 MARKS

Theatre/ Dramatics	Dance/ Drama	Quilling Arts
Debate/ Declamation	Volunteer Work	Exploration
Culinary Art	Quiz	Clay Modelling
Role Play	Visual Arts/ Displays	Sketching
Creating Art using Waste material	Creating Slide Show/ PPT's	Any other Activity

IV. PORTFOLIO – 5 MARKS

Participation in Special Assemblies	Dance/ Drama	Community Service/ Creating Awareness
Theatre/ Dramatics	Volunteer Work	Visit to Historical place/ Monuments and to make documentaries/ Write Reports
Role Play	Participation in School Function	Wall Magazine

Nukad Nataks	Designing School Magazine/ Creating/ Writing	Photography & Photoshop
Bulletin Boards/ Presentation	Art Exhibition	Exploration
Surveys/ Interviews	Excursion	Any other Activity related to Subject

V. MULTIPLE ASSESSMENTS – 5 MARKS

Multiple Assessments is aimed at evaluating the performance of the learner via. Observation, oral tests, individual or group work, class discussion, quizzes, concept maps, exit cards, visual expressions, listening and speaking skills etc as per the demand of the subject.

VI. PERIODIC TESTS/ UNIT TESTS– 5 MARKS

Weightage of Periodic Tests/ Unit Tests will be of 5 Marks

ATTENDANCE CRITERIA

- Students will not ordinarily be eligible to appear in Annual Exam, if he/she has not put in at least 75% actual attendance of the total attendance during the session up to the date of Annual Exams. The attendance for the session will be counted for the working days from the date of admission.
- Percentage of attendance for each student will be computed before Mid-Term Exam. In case of shortage of attendance in Mid-Term Exam, the student will be allowed to take the exam on an undertaking from the parents or guardians as well as from the student that the student will in future be regular and will make up the shortage in attendance. He or She, however, will be allowed to appear at the Annual Exam only under the provision of instructions of these guidelines.

CO-SCHOLASTIC AREAS

Co-Scholastic Areas	Process
Physical Education/ Yoga/ Health & Well being/ Self Defence	Participation, Team–Spirit, Commitment and Honest effort Sports/ Martial Arts/ Yoga/ NCC/ Scouts and Guides, Self Defence etc
Work Education/ SUPW	Participation, Team-Spirit, Commitment and Honest effort, Creativity, Service useful to the community
Art/ Craft Education	Participation, Cooperativeness, Patience, Neatness and Cleanliness in work and devotion, honest effort in work, Visual & Performing Arts

Social and Economical Skills	This assessment is aimed at evaluating the performance of the student to access social, emotion and behavioral skills viz Literacy, Empathy, Self Awareness, Social Awareness, Global Curiosity, Tolerance, Creativity, Responsibility, Self Management, Persistence, Trust, Co-Operation, Stress Resistance, Optimism, Emotional Control, Critical Thinking, Communication, Collaboration, Mindfulness, Recognizing and Confronting Bias, overcoming Prejudice, Peace Building, Civic Engagement and Compassion.
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THREE-POINT GRADING SCALE FOR CO-SCHOLASTIC ACTIVITIES

Grade	Connotation
A	Outstanding
B	Very Good
C	Good

PASSING CRITERIA FOR CLASS -V

- In order to be declared “Pass” at the end of the session for promotion to the next higher class, a student must secure at least **33% marks in each subject** studied by him/her during the session. He/ She must secure overall 33% marks i.e. 33 marks out of 100 [Internal Assessment (30 marks), Mid-Term Exam (20 marks), and Annual Examination (50 marks) put together].
- The promotion to the next higher class is also subject to the condition that a **minimum of 25% of marks must be scored in Mid-Term Examinations plus Annual Examination i.e. 18 marks out of 70 in each subject.**

RE-EXAMINATION FOR CLASS V & VIII

- A candidate who appears in Annual Examination can be declared eligible for appearing at the Re-Examination in all the failing subject(s). Such a candidate will be eligible to appear in the subject(s) at a subsequent examination to be held within a period of 2 months from the date of declaration of the result known as the Re-Examination.
- In order to be declared “Pass” in Re-Examination, a student must secure at least 25% marks in the subject(s) in which he/she has taken the Re-Examination i.e. 18 marks out of 70, provided that a minimum of 33 out of 100 marks are secured in total.

CRITERIA FOR ESSENTIAL REPEAT

- If a student does not secure **at least 25% marks in the subjects in which he/she has taken the Re-Examination and minimum of 33 out of 100 marks** in that subject(s) or does not appear in the Re-Examination, he/she will be placed in the category of **“Essential Repeat” (ER).**
- A student of class V & VIII who is not eligible for Pass, Promotion and placed in the category of “Essential Repeat” (ER) will be held back in the same class during the next session.